

WITHERSFIELD PARISH COUNCIL

Wednesday 11 July 2018

Dear Councillor

You are summoned to attend the next meeting of Withersfield Parish Council to be held on Tuesday 17 July 2018 at 7.30 pm at the Village Hall. Public and press are welcome to attend the meeting.

A G E N D A

1 Apologies for absence

Chairman to open the public section of the meeting

2 Borough Councillor's report

3 County Councillor's report

4 Public Forum for parishioners

Attendance by a Police representative following a spate of recent thefts in Withersfield

Parishioners are invited to raise items of interest and/or concern

Chairman to close the public section of the meeting

5 Declaration of members' interests for any agenda item at this meeting

6 To approve the minutes of the Parish Council and Annual Parish meetings held on Tuesday, 15 May 2018

7 To receive an update on actions from previous Parish Council meeting

8 Matters arising

- a) Management of Meldham Bridge entrance to the reservoir area
- b) Outstanding issues relating to Highways
- c) Potential permissive footpath at Arboretum end of that running from White Horse and lease of greens from Thurlow Estate
- d) Repair to bench adjacent to war memorial
- e) Community Heartbeat – VETS
- f) Extended use of the Sports and Recreation Ground and proposed Children's Play Park

9 To appoint designate roles and responsibilities for 2018/19

10 To consider any further actions arising from the Annual Parish Meeting

11 To receive latest advice from NALC relating to the new General Data Protection Regulations (GDPR) and determine appropriate action

12 To receive a recent presentation delivered by the Boundary Commission in connection with the current electoral review

13 To receive an update on the activity of Suffolk Accident Rescue Service (SARS) and consider a request for a donation

14 To consider a request from Suffolk Constabulary for funding a PSCO

15 To consider possible celebrations of the end of World War I

16 Finance

- a) Presentation of monthly accounts – Income and Expenditure and Bank Reconciliation
- b) To note payments made since last meeting
- c) Approval of end of year accounts 2017/18
- d) Consideration of Internal Audit Report from SALC

17 Correspondence

- a) Email – Orchids at Meldham Washlands
- b) Email from Rt Hon Matthew Hancock MP re celebration of Silver Sunday
- c) Letter – Seafarers UK
- d) Email from a parishioner to the Chairman regarding Withersfield News report in connection with a planning matter
- e) The Seagull Rep – staging of the Hound of the Baskervilles between 2 and 28 May 2019

19 Planning

- a) Borough notifications since last meeting
 - DC/18/0739/PA – Prior Approval Application for change of use from Light Industrial use to Dwellinghouse to create 1 no dwelling – The Barn, Skippers Lane – Withdrawn/Abandoned
 - DC/18/0968/AG1 – 2 no All weather access to arable land – Exhibition Farm, Skippers Lane – decision not required
 - DC/18/0501/HH – First floor front extension – The Pheasantry, Wrattling Road – Withdrawn/Abandoned
 - DC/18/0678/HH – Conservatory (following demolition of existing conservatory – Bittons Farm, Wrattling Road - approved
- b) Applications received since last meeting
 - None

20 Agenda items for meeting to be held on Tuesday 18 September 2018

Jill Johnson
Parish Clerk