

WITHERSFIELD PARISH COUNCIL

Wednesday 14 November 2018

Dear Councillor

You are summoned to attend the next meeting of Withersfield Parish Council to be held on Tuesday 20 November 2018 at 7.30 pm at the Village Hall. Public and press are welcome to attend the meeting.

A G E N D A

1 Apologies for absence

Chairman to open the public section of the meeting

2 Borough Councillor's report

3 County Councillor's report

4 Public Forum for parishioners

Parishioners are invited to raise items of interest and/or concern

Chairman to close the public section of the meeting

5 Co-option of new councillor following resignation of Cllr Wallington

6 Declaration of members' interests for any agenda item at this meeting

7 To approve the minutes of the Parish Council meeting held on Tuesday, 18 September

8 To receive an update on actions from previous Parish Council meeting

9 Matters arising

- a) Litter and dog waste bins for the flood control park
- b) Tenants at No 5 Queen Street
- c) Celebration/commemoration of end of World War I

10 To report on recent meeting with Suffolk County Council Highways including views from Speed Watch and determine steps towards a future integrated traffic calming package

11 To receive an update on the development of a Neighbourhood Plan, and agree the formation of a working group/sub-committee

12 To consider the final recommendations of the Electoral Review relating to the establishment of the new West Suffolk council

13 To determine arrangements for the negotiation of a new licence for village greens with Thurlow Estate

14 To approve the tender document for grasscutting/strimming for 2019

15 To agree a strategy for litter management, initially for the Sports and Recreation Ground

16 To agree a date for the 2019 Annual Spring Clean

17 Finance

- a) Presentation of monthly accounts – Income and Expenditure and Bank Reconciliation
- b) To note payments made since last meeting
- c) Draft budget and precept submission for 2019/2020
- d) Approval of Risk and Asset Registers for 2019

18 Correspondence

- a) Email – Ash trees in churchyard
- b) Email – Adoption of South Cambridgeshire Local Plan
- c) Email – Last village in Suffolk
- d) Email – SALC, Membership Subscription 2019
- e) Email – Haverhill to West Suffolk Hospital bus
- f) Newsletter – Head Start Suffolk
- g) Email – Parish map

19 Planning

- a) Borough notifications since last meeting
 - DC/18/1926/TCA - Trees in a Conservation Area Notification - 1no. Ash - Reduce/pollard by 40% overhangs property, road and service cables, Thistledown Cottage Thurlow Road – no objections
 - DC/18/1622/TCA - Trees in a Conservation Area Notification - 1no. Willow - pollard up to a height of 4.25 metres, Whitehall, Thurlow Road – no objections
 - DC/18/1374/VAR - Planning Application - Removal of Condition 3 of Application E/91/2522/P Condition Number(s): Condition 3 Conditions(s) Removal: The condition serves no purpose as it restricts the use to the same use that planning permission E/91/2522/P granted. Further the reason for imposing the condition is vague and imprecise n/a as application seeks removal of condition 3, The Barn Skippers Lane – approved
 - DC/19/1161/OUT – Outline Planning Application (Access, Layout and Scale to be considered) – 1no. detached dwelling, White Doves, 5 Homestall Crescent - approved
- b) Applications received since last meeting
 - DC/18/2149/TCA - Trees in a Conservation Area Notification - 2no. Willows re-pollard and reduce top by 20% (3 metres), Old Post Office 6 Queen Street
 - DC/18/1926/TCA - Trees in a Conservation Area Notification - 1no. Ash - Reduce/pollard by 40% overhangs property, road and service cables, Thistledown Cottage Thurlow Road

20 To determine meeting dates for 2019

Suggested –

22 January, 19 March, 14 May (including Annual Parish Meeting), 16 July, 17 September
19 November

21 Agenda items for meeting to be held in January 2019

- Final approval of budget and precept submission for 2019/2020
- Award of grasscutting/strimming contract for 2019