

WITHERSFIELD PARISH COUNCIL

Wednesday 16 January 2019

Dear Councillor

You are summoned to attend the next meeting of Withersfield Parish Council to be held on Tuesday 22 January 2019 at 7.30 pm at the Village Hall. Public and press are welcome to attend the meeting.

A G E N D A

1 Apologies for absence

Chairman to open the public section of the meeting

2 Borough Councillor's report

3 County Councillor's report

4 Public Forum for parishioners

Parishioners are invited to raise items of interest and/or concern

Chairman to close the public section of the meeting

5 Declaration of members' interests for any agenda item at this meeting

6 To approve the minutes of the Parish Council meeting held on Tuesday, 20 November

7 To receive an update on actions from previous Parish Council meeting

8 Matters arising

- a) Litter and dog waste bins for the flood control park
- b) Tenants at No 5 Queen Street
- c) Progress towards Neighbourhood Plan
- d) Annual Spring Clean
- e) Haverhill to West Suffolk Hospital bus
- f) Parish map

9 Traffic calming

- a) Report from first meeting of Traffic Working Group – Cllr Eve
- b) Consideration of outcomes of traffic survey recently conducted by Suffolk Highways

10 To consider quotations received for Environmental Works 2019

11 To determine how to obtain action in respect of outstanding issues which require action by Thurlow Estate

12 Graveyard maintenance

- a) Sunken graves

- b) Tree planted on grave
- c) Rubbish heap

13 Finance

- a) Presentation of monthly accounts – Income and Expenditure and Bank Reconciliation
- b) To note payments made since last meeting
- c) Allocation of budget for graveyard maintenance
- d) Approval of budget and precept submission

14 Correspondence

- a) Email – Enchanted cinema
- b) Email – Adult social care user research
- c) Email – Suffolk Trading Standards
- d) Email – Kim Barnes-Clark, West Suffolk

15 Planning

- a) Borough notifications since last meeting

DC/18/1976/P3PAPA – Prior Approval Application Part 3 of the Town and Country Planning (General Permitted Developments) (England) Order 2015 – Change of Use from Premises in Light Industrial Use (Class B1©) and any land within its curtilage to Dwellinghouses (Class C3) – Lawn Farm Barn, Skippers Lane – Prior Approval Required and granted

- b) Applications received since last meeting

DC/18/2489/TPO - TPO317(2001) - Tree Preservation Order - 4no Cherry trees – Fell, Hawarden Rose Hill

DC/18/2479/HH and DC/18/2480/LB – Householder Planning Application/Application for Listed Buildings Consent - Single storey rear Extension, Church Farm Church Street

16 Agenda items for meeting to be held on 12 March 2019

Jill Johnson
Parish Clerk