

## WITHERSFIELD PARISH COUNCIL

Wednesday 17 January 2018

Dear Councillor

You are summoned to attend the next meeting of Withersfield Parish Council to be held on Tuesday 23 January 2018 at 7.30 pm in the Village Hall. Public and press are welcome to attend the meeting.

### A G E N D A

**1 Apologies for absence**

*Chairman to open the public section of the meeting*

**2 Update on action in respect of flood prevention**

**3 Borough Councillor's report**

**4 County Councillor's report**

**5 Public Forum for parishioners**

*Parishioners are invited to raise further items of interest and/or concern*

*Chairman to close the public section of the meeting*

**6 Declaration of members' interests for any agenda item at this meeting**

**7 To approve the minutes of the Parish Council meeting held on Tuesday, 21 November 2017 and public and extraordinary Parish Council meetings held on Monday, 11 December 2017**

**8 To receive an update on actions from previous Parish Council meeting**

**9 Matters arising**

- a) Relief road for new housing development north west of A143
- b) Broadband developments
- c) Blocked drain in Queen Street
- d) Traffic issues on A1307 alongside The Arboretum
- e) Additional traffic calming measures
- f) Restoration work on war memorial
- g) Road recovery post harvesting
- h) Progress with footpath issues
- i) Repair to bench adjacent to war memorial

**10 To consider quotes received for grass cutting and strimming 2018**

**11 To note the date for the Annual Spring Clean – 24 March 2018**

**12 To consider further actions associated with defibrillator use**

**13 To note latest advice in respect of new regulations relating to Data Protection**

**14 To consider how to raise awareness of and encourage extended use of the Sports and Recreation ground and note completion of work on the roof of the pavilion and proposed work on trees overhanging the pavilion**

## **15 To consider a response to the survey on the West Suffolk Electoral Review**

### **16 Finance**

- a) Presentation of monthly accounts – Income and Expenditure and Bank Reconciliation
- b) Final confirmation of budget for 2018/19, agreement of focus for investments and projects, and submission of precept form
- c) Notification of external auditor appointments for the 2017/18 financial year
- d) Internal audit – SALC

### **17 Correspondence**

- a) SARS – thanks for donation
- b) Email re paths
- c) Cambridge and South Cambridgeshire Local Plans

### **18 Planning**

- a) Borough notifications since last meeting
  - DC/17/2146/TCA – Trees in a Conservation Area (i) 1 no Holly Fell and (ii) 1 no Laurel coppice; The Old Forge, Queen Street – no objections
  - DC/17/2145/TCA – Trees in a Conservation Area (i) 3 no Ash re-pollard (ii) 2 no Ash Fell (iii) 1 no Walnut reduce by 20% of overall crown, Phoenix House, Turnpike Hill – no objections
  - DC/17/2397/TCA – Trees in a Conservation Area Notification 9i) 1 no Walnut reduce crown overall by 33% (ii) 1 no Oak remove one of two split trunks (iii) 1 no Plum, 2 no Quince, fell (iv) woodlands silvicultural thinning removing subdominant and suppressed trees up to a maximum of 20% of the stems in the areas to be thinned in order to improve growth of remaining trees – Dukes Cottage Rose Hill – no objections
  - DC/17/2249/HH – Householder Planning Application (i) Extension to existing lean-to conservatory (ii) Replacing existing lean-to roof with glass pitch roof over conservatory, Bittons Farm, Wrattling Road – approved
  - DC/17/2458/FUL – Householder Planning Application – (i) Loft conversion to habitable accommodation (ii) 2 no new dormer windows and (iii) other alterations, Hannahs Burton Green - approved
  - DC/17/2458/FUL – Planning Application – 2 no outdoor sheltered booths, Bradmans Hollow Hill – approved
  - DC/17/2394/TPO – Tree Preservation Order revision (i) 2 no Walnut and 1 no Cherry fell (ii) woodlands silvicultural thinning removing subdominant and suppressed trees up to a maximum of 20% of the stems in the areas to be thinned in order to improve growth of remaining trees, Dukes Cottage, Rose Hill – approved
- b) Applications received since last meeting
  - DC/17/2368/HH - Householder Planning Application - (i) porch (oversized for permitted development 2.3 by 1.7 metres) (ii) change door to window (1.5 by 1.7 metres) (retrospective application); 2 Park View Turnpike Hill Withersfield CB9 7RZ
  - DC/17/2632/LB - Listed Building Consent - (i) Single storey rear extension; (ii) side extension following demolition of conservatory and (iii) porch to front elevation following demolition of existing  
Porch; Sparrow Hall Cottage 8 Silver Street Withersfield Haverhill Suffolk
  - DC/18/0021/TCA - Trees in Conservation Area Notification - 1 No. Leylandii (T1 on plan) Fell; Pippins Turnpike Hill Withersfield CB9 7RY
  - DC/17/2429/VAR - Variation of condition 8 of DC/14/2087/OUT to remove use class restrictions for Construction of research/business park (Class B1) and hotel (Class C1); Haverhill Research Park Hanchett End Haverhill Suffolk
  - DC/17/2542/LB - Application for Listed Building Consent - Single storey side extension; Charity Farm Burton Green Withersfield CB9 7SD
  - DC/17/2458/FUL - Planning Application - 2 no. outdoor sheltered booths; Bradmans Hollow Hill Withersfield CB9 7SH

**19 Agenda items for meeting to be held in Tuesday 13 March 2018**

- Recommendations from Clerk in respect of new regulations for data protection
- Planning for centenary of end of WW1

Jill Johnson  
Parish Clerk