

WITHERSFIELD PARISH COUNCIL

Wednesday 27 September 2017

Dear Councillor

You are summoned to attend the next meeting of Withersfield Parish Council to be held on Tuesday 3 October 2017 at 7.30 pm in the Village Hall. Public and press are welcome to attend the meeting.

A G E N D A

1 Apologies for absence

Cllr Thomas

Chairman to open the public section of the meeting

2 Update on action in respect of flood prevention - County Cllr Evans

3 Borough Councillor's report

4 County Councillor's report

5 Public Forum for parishioners

Parishioners are invited to raise further items of interest and/or concern

Chairman to close the public section of the meeting

6 Declaration of members' interests for any agenda item at this meeting

7 To approve the minutes of the Parish Council meeting held on Tuesday, 18 July 2017

8 To receive an update on actions from previous Parish Council meeting

9 Matters arising

- a) Completion of registers of pecuniary interests
- b) Defibrillator training
- e) Noticeboard for Hanchett End/The Arboretum
- f) Additional traffic calming measures
- g) Restoration work on war memorial
- h) Progress with footpath exploration - Cllr Kinloch

10 To receive the report on A1307 meetings - Cllr Hayward

11 To consider the accounts received from the Sports and Recreation Committee in connection with a request for funding for repairs to roof of Sports Pavilion

12 To receive a paper on the future of Withersfield News - Cllr Wenham

13 To determine a position in respect of the need for further grass cuts, future strimming and weed-killing arrangements, and work on trees near the war memorial on Town Green

14 To consider the requirement to appoint a Data Protection Officer

15 To consider a possible footpath re-route to facilitate Arboretum access - Cllr Kinloch

16 To discuss road recovery post harvesting - Cllr Kinloch

17 To receive the 2017 SARS report and consider request for a donation

18 Finance

- a) Presentation of monthly accounts – Income and Expenditure and Bank Reconciliation
- b) To discuss the position in respect of level of reserves following external auditor comments
- c) SALC - Precept Consultation

19 Correspondence

- a) SALC - Litter Strategy
- b) Pensions Regulator - confirmation that all necessary steps taken

20 Planning

- a) Borough notifications since last meeting
DC/17/0958/HH - Householder Planning Application - Decking to rear elevation, Erica Bankier, 2 Park View, Turnpike Hill - approved
- b) Applications received since last meeting
None

21 Agenda items for meeting to be held on 21 November 2017

Draft budget and precept submission
Risk and asset registers for 2018

Jill Johnson
Parish Clerk